

**SPECIAL BOARD MEETING
VILLAGE OF DE SOTO
Wednesday, July 22, 2026**

The De Soto Village Board held their special board meeting on Wednesday, July 22, 2026 at 5:30 p.m. at the De Soto Village Hall.

1. CALL TO ORDER

2. ROLL CALL

Village President, Timothy Gillespie called the special board meeting to order with roll call as follows: Tim Gillespie-present, Scott DuCharme-present, Mitchell Schiffer-present. Carrie Brudos-clerk

3. APPROVAL OF AGENDA

Motion made by Scott DuCharme, seconded by Mitchell Schiffer to approve the agenda. Motion carried.

4. PUBLIC COMMENT TIME

No one present for public comment time.
Public comment time closed.

5. NEW BUSINESS

A. DISCUSSION WITH MUNICIPAL CODE ENFORCMENT

Allison Schwark was present from the Municipal Code Enforcement LLC. The home base is Delavan, WI. They serve 35 communities. They are a custom-tailored service. They are a complaint reactive enforcements system. They review ordinances and gives recommendations to strengthen them. Procedures were discussed. Fees at an hourly rate were discussed. Our attorney will be used when needed. An activity spreadsheet report will be sent each month. The sample contract was reviewed.

B. MEET WITH WEC REPRESENTATIVE: MAJEL HEIN

Mitchell met with Majel Hein this morning for 2 ½ hours and discussed the needs of the village. The Crawford County WEDC representative is Ela Kakde. CEDA places a staff member in your village on a “scalable” basis to act as the Economic Development Coordinator. CEDA can help our village with specific, one-time initiatives, such as an economic or community project’s development or coordination, grant writing, community or business surveys, and more. James Hanke would oversee the project. He will send a fee schedule.

C. APPOINT 2026 WEED COMMISSIONER

Motion made by Mitchell Schiffer, seconded by Timothy Gillespie to appoint Scott DuCharme as the 2026 Weed Commissioner. Motion carried. Scott DuCharme abstained.

D. TEMPORARY WORKER FOR MAINTENANCE: MOWING PARK

Motion made by Mitchell Schiffer, seconded by Mitchell Schiffer to hire Scot Juris for a Temporary Worker for Maintenance: Mowing Park; at a rate of \$15 an hour. Motion carried.

E. APPROVE OPERATOR’S LICENSES: LORI OSTHOFF AND DELLANA WARREN

Motion made by Mitchell Schiffer, seconded by Scott Ducharme to approve the operator’s licenses for Lori Osthoff and Dellana Warren. Motion carried.

6. ADJOURN:

Motion made by Mitchell Schiffer, seconded by Scott DuCharme to sent the next regular board meeting for August 4, 2026 at 7 PM. Motion carried.

Motion made by Scott DuCharme and seconded by Mitchell Schiffer to adjourn the meeting. Motion carried.

Carrie Brudos, Village Clerk.